

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**JUNE 19, 2018**

Board members present: Vice-Chairman Obie O'Brien; and Commissioner Paul Jewell. Excused: Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Deputy Clerk of the Board II; Mark Cook, Public Works Director/Interim Engineer; Sara Folk, Engineer Services Manager; Robin Read, Public Health Administrator and 10 members of the public.

**CALL TO ORDER**

Vice-Chairman O'Brien called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman O'Brien led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**TIA HILL DAY - 2A STATE TRACK & FIELD CHAMPION - 300 METER HURDLES -  
ITEM TO BE CONSIDERED AT A LATER DATE**

**PROCLAMATION                      ELLENSBURG BASEBALL STATE CHAMPIONS                      COMMISSIONERS**

Commissioner Jewell moved to approve a Proclamation declaring June 22, 2018 as Ellensburg High School Baseball 2018 2A State Champions Day. Vice-Chairman O'Brien seconded. Motion carried 2-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman O'Brien announced Consent Item C had been moved to Board, Discussion & Decision.

Commissioner Jewell moved to approve the Agenda, as amended. Vice-Chairman O'Brien seconded. Motion carried 2-0.

**CONSENT AGENDA**

Vice-Chairman O'Brien announced Consent Item C had been moved to Board, Discussion & Decision.

Commissioner Jewell moved to approve the Consent Agenda, as amended. Vice-Chairman O'Brien seconded. Motion carried 2-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
03/15/2018	Finance Study Session
05/08/2018	HR Study Session
05/08/2018	Solid Waste Study Session
05/17/2018	Finance Study Session
05/29/2018	Office Admin
05/29/2018	DPW Study Session
05/31/2018	Executive Session
06/04/2018	Agenda Study Session
06/04/2018	Office Admin
06/04/2018	Dept. Head- Auditor
06/04/2018	Dept. Head- Maintenance
06/04/2018	Dept. Head-Solid Waste
06/04/2018	Executive Session
06/05/2018	2pm Public Hearing
06/05/2018	Agenda Session
06/08/2018	Executive Session
06/11/2018	Office Admin
06/11/2018	Dept. Head- Public Health
06/11/2018	Dept. Head- Treasurer

**SPECIAL EVENT**

**SWIFTWATER CELLARS**

**COMMISSIONERS**

Approve a Special Event Application from Swiftwater Cellars to hold the Battle of the Tribute Bands 7/2/18; Tributes to Cher, Rod Stewart, & Elton John 7/27/18; Tributes to Brooks & Dunn, Alan Jackson, & Reba McIntre 8/3/2018 & The Beatniks: Tribute to the Beatles 9/7/18, conditioned upon remittance of County Admissions Tax and requirements from the Fire Marshal.

**REQUEST TO APPROVE A SPECIAL EVENT APPLICATION FROM WESTSTAR TEAM ROPING SERIES TO BE HELD ON MAY 19, JUNE 2, 9, 23; JULY 14, 21; AUGUST 11, 18, 29; AND SEPTEMBER 25, 2018 - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**SPECIAL EVENT****SPORTING CLAY CHAMPIONSHIP****COMMISSIONERS**

Approve a Special Event Application from Richard Hoyt to hold the 2018 Washington State Sporting Clays Championship on September 20-23, 2018 from 7:00 a.m. to 7:00 p.m., conditioned upon requirements from the Fire Marshal, Prosecutor (Insurance & Endorsements by September 1, 2018) and the Public Works Department.

**REAPPOINTMENT****RONALD PROFIT – CIVIL SERVICE****COMMISSIONERS**

Approve the Reappointment of Ronald Profit to the Kittitas County Civil Service Commission, for a term effective immediately and expiring on June 30, 2024.

**RESOLUTION 2018-095****WATER BANK TRUST FUND #622****AUDITOR**

Approve Resolution No. 2018-095, Authorizing the Creation of a Trust Fund #622 Private Water Bank Trust, for the administration and accounting of sales of Mitigation Certificates by the Kittitas County Public Health Department of Mitigation Certificates backed by private water banks.

**RESOLUTION 2018-096****2019 BUDGET HEARINGS****AUDITOR**

Approve Resolution No. 2018-096, In the Matter of Setting Dates for the 2019 Budget Hearings in Kittitas County, to be held on December 3, 2018 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2018-097****FAIR REVOLVING FUND/PETTY CASH ACCOUNTS****AUDITOR**

Approve Resolution No. 2018-097, Establishing Kittitas County Fair Revolving Fund/Petty Cash Accounts, in the amount of \$25,000.00 from the General Fund to the Fair Fund, to be remitted back to the County Auditor before November 2, 2018.

**AGREEMENT****OPENGOV SOFTWARE****AUDITOR**

Approve a Professional Services Agreement between OpenGov, Inc. and Kittitas County, for OpenGov Software, in the total amount of \$339,430.00.

**RESOLUTION 2018-098****AUTHORIZED CASH BALANCES****AUDITOR**

Approve Resolution No. 2018-098, Changing Authorized Cash Balances for Petty Cash, Revolving Funds, Till Accounts, Funds on Deposit, etc. for 2018.





